



ANNUAL WINTER CONFERENCE

Franklin County December 4-6, 2019



SPOUSE/GUEST CONFERENCE REGISTRATION FORM

(Note: County officials, staff or vendors cannot register as a spouse or guest.)

COUNTY _____

NAME	TITLE	PACKET LETTER	DOLLAR AMOUNT

ADDRESS _____

CITY _____ STATE _____ ZIP _____

PHONE (____) _____ FAX (____) _____ ATTENDEE E-MAIL _____

CHECK ENCLOSED FOR \$ _____ (Make check payable to the CCAO/CEAO Conference Account.)

SPOUSE/GUEST REGISTRATION OPTIONS

by Nov 13

after Nov 13

E. **SPOUSE/GUEST**

\$ 155

\$ 180

(Includes conference registration; Weds. welcome reception; Thurs. conference lunch, trade show ice cream social, reception, banquet and entertainment; and Fri. breakfast)*

NOTE: *No portion of the registration fee will be used to purchase alcoholic beverages.

DIETARY RESTRICTION? (Circle option) GLUTEN FREE VEGAN VEGETARIAN

REGISTRATION POLICY – [Online registration](#) is encouraged. Credit card payments are accepted online. Registrations received by November 13 qualify for the discount rate. Registrations received after November 13, which include payment at the discount rate, will be billed for the difference.

Online and faxed registration deadline: 5:00 PM on November 25

You may register at the door *provided* space is available. Registrations will not be taken over the phone. For registration information please contact [Brandy Allen](#), CCAO Accountant, at (614) 220-0640, (888) 757-1904 ext. 310, fax (614) 221-6986 or onlinereg@ccao.org. Make checks payable to the CCAO/CEAO Conference Account. RETURN REGISTRATION FORMS AND PAYMENTS TO CCAO, 209 EAST STATE STREET, COLUMBUS, OH 43215-4309, FAX (614) 221-6986.

CANCELLATION POLICY - Refund of conference registration, less an administrative fee of \$35, will be made if a cancellation is necessary. Written cancellation notice must be postmarked no later than November 25.

HOTEL RESERVATIONS

Hyatt Regency Columbus, 350 North High Street, Columbus, OH 43215, 888/421-1442 or [Hyatt online](#). All conference events and hospitality suites will be held at the Hyatt. Room rate: \$139 single/double/triple/quad. Hyatt reservation cut-off date: November 13.