

## SUPERSTRUCTURE ONLY PROJECT PROCESS

1. County applies to CEAO for superstructure only project. Projects should not involve any in-stream work, should not be environmentally complex, and should not require new right-of-way. The overall projects limits of work are from existing abutment to existing abutment (therefore superstructure shall be erected on existing abutments).
2. Upon receipt of the CEAO funding approval letter, the District LPA Manager will program the project putting the funding event in the Construction Contract subphase (i.e. not materials only). Multiple bridges in one county within the same fiscal year can be bundled under one PID.
3. The LPA Manager will schedule a scope meeting and a field review as necessary. The County will submit the project scope form before or at the meeting.
4. The County will submit a site plan or aerial photo with project footprint to LPA Manager and/or Environmental Coordinator so that the environmental process can begin (CEAO task order may be used for any required environmental tasks.)
5. County submits simple plans for the superstructure to the Office of Structural Engineering. Plans must include any necessary environmental commitments.
6. Plans will be reviewed by Office of Structural Engineering
7. County will compile a PS&E package and submit it along with the ROW/Utility/Railroad Control Letter to the LPA Manager
8. If complete, the LPA Manager will submit the PS&E package to Local Programs who will then request federal authorization
9. Upon receipt of the federal authorization, county will advertise and award the superstructure project
10. County will prepare the site. Site preparation is separate from the superstructure contract and will not be reimbursable.
11. Award paperwork will be submitted to the LPA Manager who will then send it to Local Programs with a request to encumber the funds
12. Upon encumbrance of the funds, the County will hold a preconstruction meeting with the ODOT LPA Construction Manager invited to attend and then give notice to the contractor to begin work. The construction manager will also be notified prior to setting the superstructure so that they can be present if they wish.
13. Contractor shall deliver the superstructure and install it at the project site.
14. County will submit invoice template and supporting documentation for reimbursement or direct-pay to contractor.
15. County will finish the bridge project including waterproofing, paving, rail, etc.